WMACCESS

Search mask

Keyboard shortcut	Toolbar Button	Function / Meaning
		Reset search criteria
Enter.		Start Search
Shift & Enter		Portfolio-related queries (Start Search)
Alt &		Open work area / query profile selection

Wildcard	Example	Function / Meaning
%	Fann% Ma%	Placeholder for any number of characters
_	Fannie Ma_	Placeholder for exactly one character

<u>Hit list</u>

Keyboard shortcut	Toolbar Button	Function / Meaning
		Back to Search Mask - Search criteria is reset
Alt & R or Esc	٩	Back to Search Mask - Search criteria <u>is not</u> reset
Alt & Bild	D	One page down
Alt & Bild t	•	One page up
Shift & Pos1	R	Scroll to the beginning of the hit list
Shift & Ende		Scroll to the end of the hit list
Alt & +		Toggle Function: forward (show next field information)
		Toggle Function: backward (show previous field information)
Enter.		Selection of a hit (marked result will be opened in detail display)
		Open work area / query profile selection

<u>Detail display</u>

Keyboard shortcut	Toolbar Button	Function / Meaning
Alt & R or Esc		Return to previous Screen (Hit list or search mask)
Strg F		Search for term (browser search)
Alt & A		Open work area / query profile selection